

Activity 3.0: Identifying Waste



Student's Name:

Date:

Item / Comment	Score (1-4)	Wt%	Wt'd Score	4	3	2	1
Business Description		x25=		The business's operations are very clearly described, and well presented.	The business's operations are listed, but are not fully described.	Some of the business's operations are mentioned, but the list is incomplete and unclear.	The business's operations are not listed adequately.
Student's Assessment of Current Efficiency		x25=		The student's assessment of efficiency appears to be correct and is justified by a logical argument.	The student's assessment of efficiency appears to be correct, but the justification is incomplete.	The student's assessment of efficiency appears to be correct, but no justification is provided.	The student's assessment of current efficiency is unclear or incorrect.
List of Wastes		x25=		The student's list of wastes is comprehensive, and each waste is clearly described.	The student's list of wastes is short, but they are clearly described.	The student lists a few wastes, but they are not clearly described.	The student failed to list proper operational wastes as required.
Analysis and Solution of Wastes		x25=		Each waste is clearly analyzed and a logical solution is proposed and justified.	The wastes are adequately analyzed. The solutions provided seem reasonable but are poorly justified.	The wastes are adequately analyzed. The solutions proposed are illogical or incorrect.	The wastes are not adequately analyzed and no solutions were provided.
Comments							
Final Score (total Wt'd score / 4)							

Note: A score of 0 (zero) is the result of a particular item being completely missing or no apparent effort shown. Additional comments (if any) on reverse.